



## Logistics and General Information

We are excited about the upcoming workshop and looking forward to seeing you next week in Washington State. Please refer to the logistical information below, and do not hesitate to contact [John Flodin](#) with any questions.

### Arrivals

Participant travel to and from the airport will be covered by the ACLU of Washington. After you arrive in Seattle and collect your bags, please find the **Shuttle Express** kiosk which is located on the 3rd floor of the airport parking garage. Click [here](#) for easy directions.

**From Baggage Claim**, follow the signs to Ground Transportation. This will take you up a set of escalators and across a sky-bridge. It is easiest if you cross Sky-Bridge 3 or 4. From there, descend one floor to the third floor of the airport parking garage. Our Guest Service Desk is located in the Ground Transportation Plaza between the purple and orange elevator banks. Check in with one of our friendly Airport Coordinators to begin the routing process.

Give them your name and tell them that you are part of the **"Cannabis Policy Evaluation Workshop"**. The ride to the Renaissance Hotel will take anywhere from 15-45 minutes depending on traffic.

### Hotels

The Seattle portion will be held at the [Renaissance Hotel](#) which is located at 515 Madison St. (206) 583-0300. Overnight guests in Seattle will be staying at this property. Rooms have been secured under each guest's name. Upon arrival, please check-in and come to the Vista Room on the 28th floor of the hotel at 19:00 on Monday, June 8th to pick up workshop materials and eat dinner. Dinner will be available until 21:00.

Guests not staying at the hotel may check-in at the workshop on Tuesday morning beginning at 08:00.

Guests traveling to Spokane will be staying at the [DoubleTree by Hilton Hotel Spokane City Center](#) which is located at 322 N Spokane Falls Ct. Transportation to and from the airport in Spokane will be covered for all participants.

Room and tax will be covered by the ACLU of Washington however each guest will be responsible for providing a credit card at check-in to cover incidentals.

### **Parking**

Parking will be covered for participants not staying at the hotel. Please park your car in the hotel parking garage located on Madison Street on Tuesday and Wednesday. If the garage is full, please park one block west of the hotel in the 901 5th Avenue building. If you park in this building, please keep your receipt and submit it to John Flodin (instructions below) for reimbursement following the workshop.

### **Meetings**

The Seattle portion of the workshop will take place at the Renaissance Hotel in the Visions and Vista rooms which are located on the 28th floor. In Spokane, the workshop will take place in the City Hall chambers and at various sites. Transportation will be provided.

### **Meals**

Meals will be provided to all participants for the duration of the workshop. This will include the meals listed below:

**Monday, June 8th** – Dinner for guests staying at the hotel will be served in the Vista Room on the 28th floor of the hotel beginning at 19:00.

**Tuesday, June 9th** – A continental breakfast will be available to all workshop participants in the Visions Room beginning at 08:00. Lunch will be served at 12:15 in the Vista Room. An afternoon snack and coffee throughout the day will also be available.

Dinner will take place off-site at [Cutters Crabhouse](#) in the Pike Place Market at 19:00. Transportation to and from the restaurant will be provided to all workshop guests.

**Wednesday, June 10th** – A continental breakfast, boxed lunch, and coffee will again be available to all participants at the same times in the same locations as it was on Tuesday.

Guests traveling to Spokane will arrive at the Doubletree by Hilton Hotel Spokane City Center, check in, and be taken to have dinner at the [Steam Plant Restaurant](#) at 19:00. Guests should meet in the lobby no later than 18:30 for transportation to the restaurant.

**Thursday, June 11th** – Upon check-in at the hotel in Spokane, guests will be provided with a voucher to be used for breakfast in the hotel restaurant on Thursday morning.

Please finish breakfast and be in the lobby no later than 08:00. Lunch will be served at 12:30 following our Spokane City Council meeting.

### **Weather**

Anyone traveling to Washington will be pleasantly surprised by the weather which should be sunny and warm in the high 70's (20's °C) during the day and mid 50's (10's °C) at night with a very low chance of precipitation. For a detailed weather forecast, click [here](#).

### **Dress**

Dress for the workshop and all meals will be business casual.

### **Departures**

Participants flying home on Wednesday are welcome to catch a ride on the charter bus to SeaTac airport with the group flying to Spokane leaving the hotel at 13:15. If this does not work with your flight itinerary, a taxi ride will be covered. Taxis cost about \$40, and you can be reimbursed by mailing the receipt to:

John Flodin  
ACLU of Washington  
901 5th Ave, Suite 630  
Seattle, WA 98164

Or you can send your scanned receipt via email to [jflodin@aclu-wa.org](mailto:jflodin@aclu-wa.org).

Guests departing from Spokane will be dropped off at the airport unless other plans are made. Please check with John Flodin for clarification.

### **For any questions or concerns, please feel free to contact:**

John Flodin  
ACLU of Washington  
[jflodin@aclu-wa.org](mailto:jflodin@aclu-wa.org)  
Cell: +1 (206) 245-7697

Alison Holcomb  
ACLU  
[aholcomb@aclu.org](mailto:aholcomb@aclu.org)  
Cell: +1 (206) 898-3857

John Walsh (in Seattle on Monday, June 8th around Noon PST)  
WOLA  
[jwalsh@wola.org](mailto:jwalsh@wola.org)  
Cell: +1 (202) 213-4863